



Katherine A. Dakota
Vice President – Operations Manager

(307) 732-3077

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Education Summary:

Masters of Business Administration (MBA) – Kent State University (1990)

Bachelors of Business Administration (BBA) in Finance – Kent State University (1989)

Interests:

Travel, swimming, scuba diving, hiking, boating and generally being outdoors and on the water. I also enjoy reading and listening to live music.

Career Summary:

2020 – Present

Vice President – Trust Operations Manager

Bank of Jackson Hole, *Trust & Wealth Partners*

Responsible for the management of all in-house operational functions of the Trust and Wealth Partners Group, operations procedure management and implementation, operations vendor management, and the day-to-day administration of the trust accounting, securities trading, and other related functions. Other functions include oversight or implementation of account distributions and deposits, setting up new accounts, posting and managing daily income and expenses within the accounts, statement production and bank reporting along with maintaining current compliance with regulatory requirements and banking policies.

2009 - 2020

Vice President and Trust Administrator – Frost Bank, College Station TX

As part of the Houston Regional Wealth Advisors department for Frost Bank, I was responsible for the Administration of Trust, Agency and Estate accounts. As the client facing “Front Office” with customer service responsibilities, I had primary responsibility for communications with a wide variety of clients and beneficiaries, assessing their needs, and developing and implementing account level solutions.

2000 - 2008

Vice President of Operations and Compliance – Shepard & Vrbanac Securities

In this broad role, I was responsible for every facet of brokerage operations for this hometown, discount brokerage business in Akron Ohio. Principle functions included not only securities and business operations but also general office management, supervision of administrative and support staff, as well as the oversight of all licensed Brokers and investment advisors. Other functions included the preparation and maintenance of the monthly accounting, financial reporting and being the point of contact for all state and federal regulators.

Community Involvement:

As a new member to the Jackson community, I look forward to being actively involved in bank-sponsored events while I get to know my surroundings, local organizations and events. Previously I have been involved in the Rotary Club of College Station and the American Business Women’s Association. I have also volunteered my time at the Aggieland Humane Society doing both bookkeeping and as a dog walker.



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